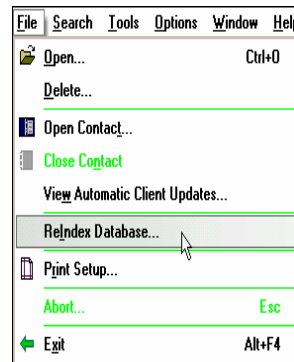
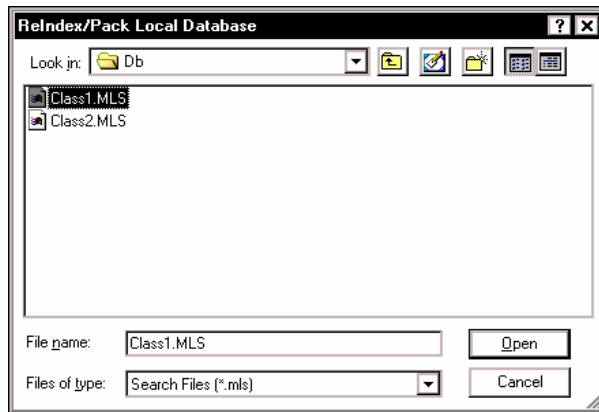


HOW TO MAINTAIN YOUR LOCAL DATABASE

If you utilize the Timed Download function, you may need to re-index your local database. If you change your Timed Download search criteria frequently, you will need to perform this procedure periodically. Changing the criteria frequently results in a local database that contains many records marked for deletion. The re-index procedure removes all records that are marked for deletion and rebuilds the index, the .MDX file found in the DB subdirectory, based on the remaining records. This will provide more free disk space on your hard drive.

1. Click on **File > ReIndex Database**.
2. The ReIndex/Pack Local Database dialog box will open as shown below.



3. Select the database that you would like to re-index by clicking on the file name.
 4. Click the Open button to perform the re-index procedure. The process can take anywhere from a few seconds to several minutes.
 5. Repeat the process for every class of property in your local database.
- ✓ **Tip:** *When setting up your Timed Download, we suggest you select the option Reindex Local Database so that you won't have to perform the Reindex as a separate function as explained in this chapter (see Advanced Options in Tutorial 15).*