

## INSTRUCTIONS FOR COMPLETING APPLICATION CANDIDATE FOR 2020 C.A.R. DIRECTOR

**An applicant must be a primary member of SRAR for a minimum of three (3) years immediately prior to the date of application and have served at least two (2) years on a SRAR standing committee within that 3 year period.**

C.A.R. Directors are required to attend three business meetings a year. Before submitting your application, please make sure that your schedule permits you to attend the 2020 meetings on the following dates:

February 5-8/Anaheim

April 28-May 1/Sacramento

October 13-16/Long Beach

A primary activity of the California Association of REALTORS® is its legislative and political action program. Directors vote to set policy on legislative issues of vital importance to the real estate industry and private property rights. The legislative program is primarily funded through voluntary contributions in the form of RAF (REALTOR® Action Fund), and CREPAC Champions, a total of \$148.00. **As leaders of C.A.R., Directors are strongly encouraged to make this contribution.**

1. Read these instructions very carefully before you start.
2. Please print clearly or type.
3. You must complete this form. **DO NOT** attach another resume and write “see attached”. Improper applications will not be considered.
4. Current year of service **SHOULD** be included.
5. All sections must be filled in **COMPLETELY**. The information contained therein is the major basis for evaluating a Candidate and any omission or error could seriously affect the final standing. **Only information contained on the application will be considered by the Nominating Committee.**
6. When entering year(s), **(Previous Five Years Only) indicate the year by date – DO NOT HYPHENATE.** (For example, write 2018, 19, 20.) Form will be returned to applicant if years are not indicated.
7. **All** information must be shown on form; if it is necessary to attach additional sheets, they **must be identified** in the same format as in corresponding grid. Any attached information **not** listed in accordance with this format may not be considered at the discretion of the committee.
8. Do not list any year as a **committee member** if for that same year you also claim credit for a higher position on that same committee. For example, suppose that in 2018 you were Chairman of the Education Committee: You should list as being the Chairman of Education in 2018, but **not** also as a member of the committee that year.
9. Credit **will not** be given for subcommittees of Standing Committees.
10. **IMPORTANT NOTICE:** It is the **applicant’s** responsibility to see that the application is correct and complete. Incomplete applications will be returned.

**SUBMIT APPLICATION NO LATER THAN FRIDAY, MAY 10, 2019 TO:**

Southland Regional Association of REALTORS®  
Attention: Karen Marten, 7232 Balboa Blvd., Van Nuys, CA 91406

[KarenM@srar.com](mailto:KarenM@srar.com)

Fax: 818/786-4541

## EVALUATION OF CANDIDATES

(August 8, 2018)

Applicants must be a primary member of SRAR and currently active at the Association. The evaluation of the applicants shall be on the point system with the highest point totals submitted as recommendations from the committee to fill the required Director quota. Please note that points are weighted for recent experience. (Previous five years).

The following are the point guidelines. The highest level position is the maximum points allocated. **(One in each Category/SRAR, CAR, NAR, TIE BREAKER).**

### **SRAR ACTIVITY (within last 5 years):**

President within the last 5 years:	8 points
Executive Committee within the last 5 years:	7
Board of Directors (two or more terms)	6
Two or more standing committee chairmanships	5
President not within the last 5 years	4
Board of Directors (first term)	4
REALTOR® of the Year	4
Association Service Award	3
Standing Chairmanship, including Regional Chair, or two or more vice chairmanships, or President appointed Task Force	3
Service on more than one committee	2
Leadership Academy Graduate	2
Committee member	1

### **C.A.R . ACTIVITY (within last 5 years):**

Executive Committee member	8
Two or more standing committee chairmanships	7
CREPAC, IMPAC, REBS, Legal Action, PAF, HAF Trustee	6
Special Appointments (Task Forces, Advisory Groups, Director Liaison, Standard Forms Advisory Committee, appointed by the C.A.R. President)	5
One Chairmanship, or two or more vice chairmanships	4
One Vice Chairmanship	3
Service on more than one committee	2
Committee member	1

### **CAR/NAR AFFILIATE CHAPTERS (within the last 5 years):**

Up to one point for each N.A.R. leadership position (Director, Committee Chair, Committee Vice Chair, N.A.R. appointed FPC). Up to one point for each leadership position in official local, state or national affiliate chapters, i.e. WCR, CRS, IREM, etc.

### **TIE BREAKER (within the last 5 year):**

In the event of a tie, the committee may take into consideration activity in allied organizations **as long as they served as the official SRAR representative.** (i.e. CARETS, Valley Economic Alliance, UCC, BizFed, LACBOR, C.A.R. Key Contact.)

**NOTE:** Attendance at SRAR Committees and at C.A.R. meetings and Caucus (including local Caucus meetings) will be taken into consideration in determining point totals. A Standing Committee is appointed annually and deals with SRAR policy and activities. They must meet at least once per year.



