



## Assistant Severance

**When a Responsible REALTOR® or an agent assistant severs from his firm, this form must be submitted to the Association not later than 7 days after such severance.**

### Assistant Information

Date: \_\_\_\_\_

Assistant Name: \_\_\_\_\_ Member ID #: \_\_\_\_\_

### Agent Information

Member Name: \_\_\_\_\_ Member ID #: \_\_\_\_\_

### Office Information

Firm Name: \_\_\_\_\_ Firm #: \_\_\_\_\_

Firm Address: \_\_\_\_\_ Firm Phone #: \_\_\_\_\_

Responsible REALTOR®: \_\_\_\_\_

**Note: The Token for the Assistant must be turned into the Association.**

The above Assistant is no longer employed by me.

**Member Signature:** \_\_\_\_\_

**Responsible REALTOR® Signature:** \_\_\_\_\_

**For Office Use ONLY**

**Token Returned:** Yes No **Token SN:** \_\_\_\_\_ **Date Returned:** \_\_\_\_\_