

Property Address _____ ML# _____

Property Description (1000 chars max) _____

Directions (250 chars max) _____

ROOMS

Bedroom Features	Living Room Desc	Kitchen Description	Dining Area
2 Master Bedrooms	Deck Attached	2 nd Kitchen	Breakfast Counter/Bar In Kitchen
All Bedrooms Down	Living Rm Entrance	Ceramic Counters	Breakfast Nook Kitchen Island
All Bedrooms Up	Living Room	Corian Counters	Country Kitchen Kitchen/Dining Combo
Converted Bedroom	Living Room Balcony	Formica Counters	Dining Ell Kitchenette
Dressing Room Area	Sunken	Galley Kitchen	Eating Area Living Room
Ground Floor Master Bedroom		Gourmet Kitchen	Family Kitchen Living/Dining Combo
Main Floor Bedroom		Granite Counters	Family Room Other Dining
Main Floor Master Bedroom		Greenhouse Window Island	Formal Dining Rm Skylight(s)
Master Bedroom Balcony			
Master Bedroom Retreat			
Master Suite			
Multi-Level Bedroom			
Murphy Bed			
Sitting Room/Area			
Skylights(s)			
Walk-In Closet			

Full Baths _____ 3/4 Baths _____ 1/2 Baths _____ 1/4 Baths _____ Total Bathrooms (System Generated)

Bathroom Description

Bidet	Glass/Acrylic Block	Marble	Shower and Tub	Steam Shower	Tub Only
Double Shower	Granite	Outside Shower	Shower Over Tub	Sunken Tub	Tub Soaking
Double Vanity(s)	Linen Closet	Plant Ledges	Skylight(s)	Tile	Tub With Jets
Dual Entry (Jack and Jill) Bath	Low Flow Shower(s)	Remodeled	Split Bath	Travertine	Under Vanity Lighting
Fiberglass Shower Enclosure	Low Flow Toilet(s)	Roughed in Bathroom	Stall Shower	Tub-2+Person	

Rooms

2 Master Baths	Basement - Partially Finished	Gameroom Down	Laundry in Carport	Recreation Room
2 nd Story Family Room	Basement - Unfinished	Gameroom Up	Laundry in Garage	Separate Family Room
2 nd Story Family Room w/Overlook	Bonus Room	Garage Apartment	Laundry in Kitchen	Sleeping Porch
Atrium	Butlers Pantry	Great Room	Laundry on Bedroom Level	Solarium
Attic	Central Hall	Guest House/Casita	Laundry on Kitchen Level	Sound/Recording Studio
Attic - Finished	Community Laundry	Guest-Maid Quarters	Laundry on Upper Level	Storage Space
Attic - Floored	Computer Niche	Gym	Library	Studio
Attic - Stairs Fixed	Conservatory	In-Law Apartment	Loft	Study
Attic - Walk-In	Converted Garage	Individual Laundry Room	Media/Music	Sun Room
Au Pair Suite	Den/Ofc	Inside Laundry	Mud Room	Tack Room
Aviary	Enclosed Glass Porch	Jack & Jill	Music Room	Utility Room
Basement - Crawl Space	Exercise Room	Laundry - Closet Stacked	No Laundry in Unit	Walk - in Pantry
Basement - Full	Family Room	Laundry Area	Other Laundry	Walkout Basement
Basement - Fully Finished	Florida/Screened Room	Laundry Area in Unit	Photo Lab/Dark Room	Wine Cellar
Basement - Partial	Formal Entry	Laundry in Closet	Projection Room	Wine Tasting
				Workshop

AMENITIES

Pool Desc	Spa Desc	TV
Private Pool	Private Spa	Cable TV
Exercise Pool	In Ground	TV Antenna
Fenced	Association Spa	TV Satellite Dish
Fiberglass	No Permits	TV Satellite Dish- Leased
Filtered Only - No Heat	Private and Assoc Spa	TV Satellite Dish- Owned
No Pool	Other	
Above Ground	No Spa	
Auto Chlorinator	Above Ground	
Auto Cleaner	Fiberglass	
Black Bottom	Gas Heated	
Cabana	Heated with Electricity	
Diving Area	Heated with Propane	
Diving Board	In Ground	
Domed	Indoor Pool	
Lap Pool	Pool Cover	
Liner	Pool Sweep	
Negative Edge/Infinity Pool	Safety Fence	
No Permits	Safety Gate	
Other Pool	Solar Cover	
Permits	Solar Heated Pool	
Water Slide		
Waterfall		
Gas/Electric Range	Self Cleaning Oven	Water Filter - Owned
Ice Maker	Stackable W/D Hookup	Water Line to Refrigerator
Microwave	Trash Compactor	Water Purifier - Leased
None	Vented Exhaust Fan	Water Purifier - Owned
Portable Dishwasher	Warmer Oven Drawer	Water Softener - Leased
Propane Dryer Hook up	Washer	Water Softener - Owned
Range Hood	Water Conditioner - Leased	
Recirculated Exhaust Fan	Water Conditioner - Owned	
Refrigerator	Water Filter - Leased	

Appliances

6 Burner Cooktop	Cooktop - Electric	Freestanding Electric Range	Gas/Electric Range	Self Cleaning Oven	Water Filter - Owned
Bar Ice Maker	Cooktop - Gas	Freestanding Gas Range	Ice Maker	Stackable W/D Hookup	Water Line to Refrigerator
Built - In & Freestanding Range	Dishwasher	Freestanding Propane Range	Microwave	Trash Compactor	Water Purifier - Leased
Built - In BBQ	Double Oven	Freezer	None	Vented Exhaust Fan	Water Purifier - Owned
Built - In Electric Range	Dryer	Garbage Disposal	Portable Dishwasher	Warmer Oven Drawer	Water Softener - Leased
Built - In Gas Range	Dual Fuel Range Oven	Gas Dryer Hook up	Propane Dryer Hook up	Washer	Water Softener - Owned
Built - In Propane Range	Electric Dryer Hookup	Gas Grill in Kitchen	Range Hood	Water Conditioner - Leased	
Continuous Clean oven	Electric Grill in Kitchen	Gas Oven	Recirculated Exhaust Fan	Water Conditioner - Owned	
Convention Oven	Electric Oven	Gas/Electric Dryer Hook up	Refrigerator	Water Filter - Leased	

® Fireplace Yes / No
 * If answer is **YES**,
 then **Fireplace Location**
 and **Fuel** will be required

Fireplace Location	
Bathroom	Kitchen
Bonus Room	Library
Den	Living Room
Dining Room	Master Bedroom
Family Room	Master Bedroom Retreat
Game Room	Other
Great Room	Patio/Outdoors
Guest House	

Fireplace Fuel
Decorative Only
Gas Starter
Other
Pellet Stove
Uses Both Gas & Wood
Uses Electricity Only
Uses Gas Only
Uses Wood Only

Fireplace Description		
Blower Fan	Free Standing	See Through
Brick	Gas Log Fireplace	Slate
Circular	Heatilator	Stone
Concrete	Inoperable	Tile
Electric	Marble	Two Way
Fire Pit	Metal	Wood Stove Insert
Fireplace - Glass Doors	New Construction Option	
Fireplace Equipment	Raised Hearth	

Water Heater Desc	
60+ Gallon Tank	None
72+ Gallon Tank	Oil
Additional Water Heater(s)	Other
Coal	Propane
Electric	S/W Changeover
Gas	Solar
Instant Hot Water	Strapped
Multi-Tank	Tankless
Natural Gas	Wood

Security Description		
Automatic Fire Sprinkler System	Fire Rated Drywall	Non-Monitored
Automatic Gate	Fire Sprinklers	Prewired for Alarm System
Carbon Monoxide Detector(s)	Firewall(s)	Resident Manager
Card/Code Access	Gated Community	Security System
Closed Circuit TV	Gated Community w/Guard	Security System - Leased
Exterior Cameras	Intercom	Security System - Owned
Exterior Security Lights	Motion Detectors	Window Bars
Fire and Smoke Detection System		

High or Mid-Rise Amenities			
24-Hour Closed Circuit Bldg Surveillance	Conference Facilities	Jogging Track	Private Cabana
24-Hour Concierge	Controlled Access	Kennel	Private Storage Lockers for Residents
Answering Service	Convenience Store	Lounge	Racquetball Court
Aviary	Darkroom	Maid Service	Reception Desk
Banquet Facilities	Day Care Facilities	Marina	Recreational Multipurpose Room
Barbecue Area	Desk in Lobby	Meeting Room	Rooftop Sky Deck
Beach	Dog Run	Mens and Womens Charing Rooms	Rooftop Spa
Biking Trails	Door Person	Mens and Womens Locker Rooms	Rooftop Swimming Pool
Billiards Room	Entrance Lobby	Mid - Rise Building	Satellite/Cable TV
Bocce Ball Court	Executive business center	On Site retail	Sauna
Bowling Alley	Fire Pit	On - Site Guard	Service Elevator
Business Center	Fitness Center	Onsite Property Management	Steam Room
Club Room	Golf - Full	Outdoor Cooking Area	Sun Terrace
Clubhouse – Catering Sized Kitchen	Golf - Par 3	Passenger Elevator	Switchboard
Clubhouse – Plasma Screen TV	Golf - Pitch and Putt	Picnic Area	Tech Desk
Comfortable Lounging Areas	Hiking Trails	Pier/Dock	Tennis Courts
Community Recreation Clubhouse	Horse Trails	Playground	Trash Chute
Concierge	Indoor Half Basketball Court	Pool and Spa	Yoga and Pilates Studio

Amenities, Other				
Airplane Hangar	Decorator Allowance - See Remarks	Furnished	Laundry Chute	Tennis - E/W
Barbecue Private	Dock - Deeded	Gazebo	Misting System	Tennis - N/S
Boat Lift	Dock Private	Greenhouse	Paver Sidewalk	Tennis - SE/NW
Boat Lock	Dog Run	Home Automatic System	Putting Green	Tennis - SW/NE
Boat Slip	Dry Bar	Home Theater	Sauna Private	Tennis Court Private
Brick Sidewalks	Dumbwaiter	Home Warranty Plan	Sport Court Private	Turnkey
Community Boat Ramp	Electric Air Cleaner	Kennel	Stair Climber	Vacuum Central
Community Dock	Equestrian Center	Koi Pond	Steam Room	Wet Bar

INTERIOR

® Heat			
Baseboard	Gravity Heating	Pellet Stove	Steam
Central	Heat Pump	Propane	Wall Electric
Coal	Hot Water	Radiant	Wall Gas
Combination	Hot Water Circulator	Radiator	Wood Burning Stove
Electric	Humidifier	S/W Changeover	Zoned
Electric Air Filter	Kerosene	Solar	
Fireplace	Natural Gas	Solar Heat Other	
Floor Furnace	No Heating	Solar Heat Passive	
Forced Air	Oil	Solar Heat Water	
Geothermal	Other Heating	Space Heater(s)	

® A/C	
Attic Fan	Heat Pump(s)
Attic Ventilator	Natural Gas
Bottled Gas	No Air Conditioning
Ceiling Fan	Other
Central	Room Evap Air
Dehumidifier	Room Refrig Air
Dual	Swamp Cooler(s)
Electric	Wall / Window
Evaporative	Whole House Fan
Geo - Thermal	Zoned

® Floors		
Adobe	Hardwood - Partial	Slate
Bamboo	Laminate	Stained Concrete
Brick	Linoleum	Stone
Carpet - Partial	Marble	Terrazzo
Ceramic Tile	Other	Travertine
Clay	Parquet	Vinyl Tile
Concrete Slab	Pavers	Wall - to- Wall Carpet
Granite	Raised Foundation	Wood
Hardwood	Sheet Vinyl	Wood Under Carpet

Sub Flooring	
None	Slab over Crawl Space
Other	Unknown
Slab on Grade	Wood Other Story
Slab Other Story	Wood over Crawl Space

Misc. Interior

2 Staircases	Coffered Ceilings(s)	Entrance - Living Room	Popcorn Ceiling(s)	Window Blinds
9 Foot Ceilings	Crown Moldings	Entrance - Lower Level	Pull Down Stairs to Attic	Window Drapes - Curtains
Attic – Pull Down Stairs	Custom Window Covering	Entrance - Side	Recessed Lighting	Window Shutters
Beamed Ceilings(s)	Double/Dual Staircase	Entrance - Split Foyer	Sump Pump	Wood Ceilings
Block Walls	Drapery Rods	Entrance - Two-Story Foyer	Suspended Ceiling(s)	Wood Product Walls
Brick Walls	Drywall Walls	Log Walls	Track Lighting	
Built - in Bookcases	Efficiency	Mirrored Closet Door(s)	Trey Ceiling(s)	
Cathedral-Vaulted Ceilings	Entrance - Center Hall	Open Floor Plan	Two-Story Ceilings	
Cedar Closets(s)	Entrance - Foyer	Paneled Walls	Unfinished Walls	
Chair Railing	Entrance - Hall	Plaster Walls	Wainscoting	

® Disability Access

2+ Access Exits	Entry Slope less than 1 foot	Lower Fixtures	Roll - In Shower
32 inch or more wide doors	Flooring Modifications	Lowered Light Switches	Sight Modifications
36 inch or more wide halls	Grab Bars in Bathroom(s)	Lowered Wall Switches	Thresholds less than 5/8 of an inch
48 inch or more wide halls	Grab Bars Throughout	Main Level Entry	Vehicle Transfer Area
7 foot or more high garage door(s)	Halls/Doors - 3 Feet Wide	No Interior Steps	Wheelchair Accessible
Chairlift	Hearing Modifications	None	Wheelchair Adaptable
Doors - Receding	Kitchen Modifications	Other - See Remarks	Wheelchair Height Mailbox
Doors - Swing In	Low Bathroom Mirror(s)	Other Main Level Modifications	Wheelchair Height Shelves
Doors w/Lever Handles	Low Closet Rod(s)	Parking	Wheelchair Modifications
Elevator	Low Pile Carpeting	Ramp - Main Level	Wheelchair Ramp(s)

EXTERIOR/STRUCTURAL

® Style

A - Frame	Cabin	Cottage	French	MacGregor	Post Modern	Santa Fe	Tudor
Adobe	Cape Cod	Craftsman	French Country	Marina	Prairie	Shotgun	Tuscan
Art Deco	Carriage House	Dome/Geodesic	French Provincial	Mediterranean	Rambler	Spanish	Twin Home/Gemini
Arts and Crafts	Chalet	Dutch Queen Anne	Garden Home	Modern/Hi-Tech	Ranch	String	Victorian
Barn Type	Clustered	Edwardian	Georgian	Monterey	Redwood/Glass	Territorial	Villa
Beaux Arts	Colonial	English	Hacienda	Neoclassical	Rustic	Townhouse	Vintage
Brown Shingle	Contemporary	Farm House	High-Rise/Mid-Rise	Normandy	Salt Box	Traditional	Yurt
Bungalow	Contemporary Modern	Federal	Log Home	Other	Santa Barbara	Transitional	

® Exterior Construction

Adobe	Hard Coat Stucco	Siding
Aluminum	Hardee Plank	Slump Block
Asbestos	Lap	Steel
Asphalt	Log	Steel Siding
Block	Log Siding	Stone
Brick	Manufactured Home	Stone and Wood
Brick and Wood	Masonry - 1 Side	Stone Veneer
Brick/Veneer	Masonry - 2 Sides	Straw Bale
Cedar Siding	Masonry - 3 Sides	Stucco
Cement Board	Masonry - All Sides	Stucco/Brick
Clapboard	Metal	Stucco/Wood
Composition	Other	Synthetic Stucco
Concrete	Plaster	Unknown
Dryvit	Precast Concrete	Vertical Siding
Fiber Cement	Rammed Earth	Vinyl
Flagstone	Redwood Siding	Wood
Frame	Shake	
Glass	Shingle	

® Roof

Bahama	Imitation Slate
Barrel Tile	Mansard
Bitumen	Metal
Bituthene	Metal shake
Common Roof	Other
Composition	Rock/Stone
Composition Shingle	Rolled/Hot Mop
Concrete	Rubber
Concrete Shake	Shingle - Asbestos
Concrete Tile	Shingle - Asphalt
Copper	Shingle - Wood
Elastomeric	Slag/Built-Up
Fire Retardant	Slate
Flat Tire	Spanish Clay Tile
Foam	Tar and Gravel
Hip	Wood Shakes
	Wood Shingles

Plumbing

Full Copper Plumbing
Partial Copper Plumbing

Patio Characteristics

Arizona Room	Permitted
Awning	Porch - Front
Balcony(s)	Porch - Rear
Brick	Porch
Concrete Slab	Roof Deck
Covered Patio	Screened Patio
Covered Porch	Screened Porch
Deck - Tiered	Slab
Deck(s)	Stone
Enclosed Patio	Tile
Lanai	Window's Walk
Other	Wood
Patio	Wrap Around Porch

Doors & Windows

Atrium Doors	Palladian Windows
Atrium Windows	Plantation Shutters
Bay Window	Roller Shields
Casement Windows	Screens
Double Door Entry	Six Panel Doors
Double Pane Windows	Skylight
French Doors	Sliding Glass Door(s)
French/Mullioned Windows	Stained - Leased Glass Window
Garden Window	Storm Door(s)
Insulated Doors	Storm Windows
Insulated Windows	Triple - Pane Windows
Jalousies	Vertical Blinds
Mini Blinds	Vinyl Clad Doors/Windows
	Wood Frame Windows

Structural Condition

Additions / Alter
As is
Fixer
New Construction
No Addition/Alter
Rehab Potential
Repairs Cosmetic
Repairs Major Needed
Restored
Shell
To Be Built
Under Construction
Updated/Remodeled

Sprinkler

Drip System
Front and Rear
Front and Side
Front Only
Front, Side and Rear
Manual
Rear Only
Side and Rear
Side Only
Sprinkler Timer

Structural Other

220V In Garage
220V In Kitchen
220V In Laundry
220V In Workshop
220V Other - See Remarks
220V Throughout
Accessory Bldgs
Awning(s)
Barn w/Electricity
Barn w/Water
Chutes
Close to Clubhouse
Corral(s)
Custom Built
Double Pane Windows
End Unit
Faces East
Faces North
Faces Northeast
Faces Northwest
Faces South
Faces Southeast
Faces Southwest
Faces West
Flashing Doorbell
Foundation - Brick & Mortar Perimeter
Foundation - Capped Brick
Foundation - Combination

Foundation - Concrete Block
Foundation - Concrete Perimeter
Foundation - Concrete Slab
Foundation - Pier and Beam
Foundation - Pillar/Post/Pier
Freestanding
Guest Quarters - Separate Entrance
Gutters
High Ceilings (9 Feet +)
Insulated Doors
Natural Gas
Open Balcony(s)
Pre-wired for high speed data lines
Pre-wired for surround sound

Propane
Rain Gutters
Service Entrance
Solar Panels
Solar Screens
Stall(s)
Strom Doors
Strom Windows
Termite Clearance
Tinted Windows
Two on a Lot
Value Mainly in Land

Entry Location

Elevator to entry
Ground Level - no steps
Ground Level w/steps
Mid Level
Other
Penthouse
Top Level

Enclosed Yard

Automatic Gate
Back
Barbed Wire Fence
Block Wall
Brick Wall
Cedar Fence
Chain Link
Cross Fenced
Electric Fence
Fenced Rear
Front
Fully Fenced
Glass
Goat Type Fence
Grapestake
Invisible Fence
Livestock Fence
Masonry Fence
No Yard
Other Fencing
Partially Fenced
Pipe Fenced
Privacy Fence
Redwood

Slumpstone
Split Rail Fence
Stucco Wall
Vinyl Fence
Wire Fence
Wood
Wrought Iron
Yard

Structures Other

Accessory Buildings
Barn
Barn w/Electricity
Barn w/Water
Barn/Stable
Boat House
Building Winterized
Carriage house
Greenhouse
Indoor Arena
Pool House
Shed

LOT DESCRIPTION

AP# _____

Zoning _____

Lot # _____

Block # _____

Tract # _____

Lot Description

1 - 4.99 Acres	Creek/Stream on Lot	Lake Front	No Landscaping	Private Road	Sparsely Treed Lot
10 - 39.99 Acres	Cul-De-Sac	Lake on Lot	No Trees	Ravine	Stone Retaining Walls
40 + Acres	Cultivated	Large Tree(s) - over 40 Feet Level	Non-Tidal Wetlands Not on Thru Street	Reservoir	Street Dirt
5 - 9.99 Acres	Curbs - Walks	Lot 0 - 9,999 SqFT	Ocean Access	Rip-Rapped	Street Paved
Airpark	Decorative Pond	Lot 10,000 - 19,999 SqFt	Ocean Front	River Front	Street Private
Alley Access	Desert Back	Lot 20,000 - 39,999 SqFt	Ocean Side of Freeway	Rolling	Street Public
Backs to Parkland	Desert Front	Lot Level - Flat	Ocean Side of Highway 1	Room for a Pool	Streetlights
Backs to Trees	Estuary Front	Lot Over 40,000 - SqFt	On Golf Course	Room for a Tennis Court	Subdivision Lot
Bay Front	Fruit Trees	Lot Shape - Flag	On Lake Front	Seasonal Creek	Tidal Wetlands
Beach Access	Greenbelt	Lot Shape - Irregular	On Navigable Water	Seawall	Utilities - Overhead
Beach Front	Heavily Treed Lot	Lot shape - Rectangular	Playscape	Secluded	Utilities - Underground
BLM/National Forest	Horse Property	Medium Tree(s) - 20 - 40 Feet	Pond on Lot	Shade Trees	Valley
Bluff Front	Horse Property - See Remarks	Military Land	Possible Pool Site	Single Loaded Street	Water Access
Canyon Rim	Horse Property Improved	Moderately Treed Lot	Premium Lot	Slope - Gentle	Water Front
Cleared	Horse Property Unimproved	Mountainous	Preserve/Public Land	Slope - Steep	Wooded
Community Mailbox	In Golf Course Community	Near Public Transit	Private Beach	Small Tree(s) - Under 20 Feet	Zero Lot Line
Corner Lot	Lagoon Front			Some Landscaping	

Legal Desc

Bankruptcy
Beach Rights
CC&RS
Coastal Commission Restrictions
Coastal Zone
Conditional use Permit
Easements
Environmental Restrictions
Historical Property
Homeowners Association
HUD Owned
In Flood Zone
In Foreclosure
In Special Study Area
Incorporated
Manufactured Homes Allowed

Mineral Rights
Moratorium
Oil Rights
Open Space Restrictions
Pet Restrictions
Planned Development
Probate Listing
Redevelopment Area
Senior Community 55+
Senior Community 62+
Slide Zone
Tenants in Common - DRE Pink Reports
Tenants in Common - DRE White Reports
Unincorporated
Water Rights

City Inspect Yes / No

Mello Roos Yes / No / Unknown

Land Lse Fee / Lease

Lease Transfer \$ _____

Land Lse/Yr _____

Lease Renew Date _____

Lease Expires Date _____

Property Address _____ ML# _____

Ⓢ Sewer	Ⓢ Water	Water District
Aerobic Septic Applied for Permit Assessments Bonds Capping Fill Cesspool Gravity Septic Field Holding Tanks(s) In Street In Street on Bond In Street Paid In, Connected & Paid Lateral/ Tap - Off Main	Lateral/ Tap - On Site Low Pressure Pipe (LPP) Mound System Not Applied for Permit Pressure Dose Public Hookup Available Public Septic Public Sewer Septic Pump Septic Tank Sewer Other Shared Septic Site Evaluation on File	District/Public Lateral Not Installed/Must Tap Off Main Meter on Property Meter Paid/Not In Other Pond Private Public Hook-Up Available River Shared Spring Spring(s) Stock Company Storage Tank(s) Stream Tap Free Well Well - Shared Well Permit Applied For Well Permit Not Applied For Well Permit on File Well/Irrigation Only

COMMUNITY ASSOCIATION _____

Ⓢ High School District _____ **Elementary School** _____

Junior High _____ **Senior High** _____

Association Amenities	# Units
Assoc Barbeque Assoc Cub Hse/Rec Facility Assoc Earthquake Ins Pd Assoc Fee Incl Alarm System Assoc Fee Incl Building Grounds Assoc Fee Incl Cable TV Assoc Fee Incl Clubhouse Assoc Fee Incl Concierge Assoc Fee Incl Courtesy Patrol Assoc Fee Incl Electricity Assoc Fee Incl Gas Assoc Fee Incl Limited Access Assoc Fee Incl On Site Security Guard Assoc Fee Incl Partial Utilities Assoc Fee Incl Porter Services Assoc Fee Incl Rec utilities Assoc Fee Incl Valet Parking Assoc Fee Incl Water and Sewer Assoc Gym/Exercise Room Assoc Insurance Paid Assoc Maintenance Paid Assoc Pet Rules - Call LA Assoc Pool Assoc Sauna Assoc Sport Court Assoc Tennis Assoc Trash Paid Assoc Utilities Paid Boat Ramp Common RV Parking Hot Water Indoor Tennis Court(s) Private and Association Pool Private and Association Spa Riding/Stables Storage Area Unknown Water Paid	Ⓢ Assoc Dues # 1 _____ Assoc Dues # 2 _____ HOA Phone # _____

Other Association Fees	HOA1 Fees Frequency	HOA2 Fees Frequency
Boat Club Community/Master Home Owner Equestrian Home Owner Assessments Other Pool/Spa Security Gate Security Guard Annually Monthly None One Time Quarterly Semi-Annually Unknown Annually Monthly None One Time Quarterly Semi-Annually Unknown		

FINANCIAL INFO _____

Ⓢ Terms	Ⓢ Desired Escrow Time
All Inclusive Trust Deed Assumable with No Restrictions Assumable with Restrictions Cal Vet Cash Cash To Existing Loan Cash To New Loan Concurrent Close Exchange Fannie Mae FHA Loan Fractional Interest Freddie Mac Home of Choice Joint Venture Land Contract Lse - Opt to Buy Owner May Carry Owner Will Carry Real Estate Owned Seller Pays Closing Costs Shared Equity Subject To Court Subject to Estate Ruling Subject To Other Submit Tenants in Common Trade Trust Conveyance VA Loan VA No Loan VA No No Loan	

1st TD AMT _____ **Interest Rate** _____ **2nd TD AMT** _____ **Interest Rate 2** _____

Type of Existing Loan	Type of Existing Loan Rate	Loan Type 2	Type of Existing Loan Rate2
All Inclusive Trust Deed Cal Vet Clear Contract Conventional FHA Other See Remarks Private VA Loan Adjustable Fixed Graduated Other – See Remarks All Inclusive Trust Deed Cal Vet Clear Contract Conventional FHA Other See Remarks Private VA Loan Adjustable Fixed Graduated Other – See Remarks			

Financial Remarks (75 chars max) _____

Points _____ **Deposit** _____ **Total Property Tax** _____ **Total Assessed Value** _____

Property Address _____ ML# _____

Notice of Default Yes / No

Private Transfer Taxes Yes / No

Short Pay/ Subject to Lender Yes / No

SHOWING INSTRUCTIONS

Showing Instr

24 - Hour Notice	Call Listing Office	Restricted Days
Agent or Owner to be Present	Day Sleeper	Restricted Hours
Alarm on Property	Drive By	See Remarks
Animal(s) on Property	Gate Pass	Subject To Inspection
Appointment Only	Go Direct	
Appointment with Occupant	Key In Listing Office	
Appointment with Office	Keybox, Vacant	
Auction	Pet(s) on Premises	
BEWARE OF DOG	Registration Required	
Call First	Restricted Access - Call Listing Agent	

Occupant Type

Lessee
Owner
Tenant
Vacant

Occupant Name

Showing Phone Number

S/O COMP

S/O COMP % / \$

Dual/Variable Rate Comm

Call For Information See Remarks
No Yes

Consider Lease Yes / No

Transfer of Possession

Close of Escrow
COE Plus
COE Plus 1
COE Plus 2
Negotiable
Other - See Remarks

Lockbox Location

Call Listing Office	See Remarks
Front Door	Side Door
Front Gate	Side Gate
Garage Door	Sign Post
Gas Meter	Vault
No Key Safe	Water Pipe
Rear Door	

Lockbox Type

Supra iBox	SentriLock
Supra - SoCal MLS	Supra - DAMLS
Supra - SRAR/BAOR	Supra - GSBRLMS
Call Listing Office	Supra - MRMLS
Combo - See Remarks	Supra - Newport
No key Safe	Supra Key
Other - See Remarks	Multacc

Showing Misc

No Sign On Property
Relo Property
Sellers RE License
Sign on Property

Gate Code (25 chars Max) _____

Management Company Name _____

Management Company Phone _____

Management Company 2 Name _____

Management Company 2 Phone _____

LIST OFFICE/AGENT INFO

List Board ID

(System Generated)

List Office Name

(System Generated)

List Company ID

(System Generated)

List Office ID

(System Generated)

List Office Phone

(System Generated)

List Office Fax

(System Generated)

List Agent Full Name

(System Generated)

List Agent First Name

(System Generated)

List Agent Last Name

(System Generated)

List Agent ID

(System Generated)

List Agent Preferred Phone

List Agent Preferred Phone Ext

Agent Res Phone

Agent Preferred Fax

List Agent Cell Phone

List Agent Pager

Voicemail

List Agent Voicemail Ext

List Agent Email

List Agent Website

List Agent Blog Website

CO LIST OFFICE/AGENT INFO

Co List Agent ID

(System Generated)

Co List Agent Full Name

(System Generated)

Co List Agent First Name

(System Generated)

Co List Agent Last Name

(System Generated)

Co List Agent Preferred Phone

Co List Agent Preferred Phone Ext

Co List Agent Res Phone

Co List Agent Preferred Fax

Co List Agent Pager

Co List Agent Cell Phone

Co List Agent Voicemail

Co List Agent Voicemail Ext

Co List Office ID

Co List Agent Email

Property Address _____

ML# _____

SELL OFFICE/AGENT INFO

Agent Remarks (500 chars max) _____

LP Excludes (80 chars max) _____

Price Includes

- Alarm System
- Antenna
- Clothes Dryer
- Clothes Washer
- Exterior Lighting
- Fireplace Equipment
- Fireplace Logs
- Fireplace Screen
- None
- Other/See Remarks
- Pool Equipment
- Portable Dish Washer
- Satellite Dish
- Water Softener

INTERNET INFORMATION

Address on Internet? Yes / No

IDX Yes / No

Listing Paid NA / Ye / No

Broker Load NA / Yes / No

LISTING ACTIVITY

List Date _____

Expiration Date _____

Change to Pending/Backup Offers/First Right of Refusal

Pending (Projected Sale) Price \$ _____

Projected Close Date _____

(Listing will auto-sell 14 days after the Projected Date)

Pending Date _____

Financing

Selling Agent _____

- All Inclusive Trust Deed
- Assumed
- Cal Vet
- Cash
- Conventional
- FHA Loan
- Land Contract
- Other - See Remarks- Call Listing Office
- Owner Carried
- Private
- Trust Conveyance
- VA Loan

Sold Terms

- Auction
- Buyer Concessions
- Contract Of Sale
- Exchange/Trade
- In Foreclosure
- Lease Option
- Real Estate Owned
- Seller Concessions
- Short Payoff
- Standard Sale

CLOSED INFORMATION

Selling Agent _____

Pending Date _____

Closed Date _____

Sales Price _____

Financing

- All Inclusive Trust Deed
- Assumed
- Cal Vet
- Cash
- Conventional
- FHA Loan
- Land Contract
- Other-See Rmks-Call List Office
- Owner Carried
- Private
- Trust Conveyance
- VA Loan

Sold Terms

- Auction
- Buyer Concessions
- Contract Of Sale
- Exchange/Trade
- In Foreclosure
- Lease Option
- Real Estate Owned
- Seller Concessions
- Short Payoff
- Standard Sale

"The accuracy of all information, including square footage and lot sizes is deemed reliable but not guaranteed and should be independently verified through personal inspection with the appropriate professionals."

Signature _____

Date _____

Signature _____

Date _____

Signature _____

Date _____

Signature _____

Date _____