

# Newport Beach Association of REALTORS® Condo/Townhouse (CT) Listing Input Form

(^ indicates required fields / *superscripts* indicate maximum number of characters per field )

## Property Type: 2

Listing No. \_\_\_\_\_

**^APN<sup>13</sup>:** \_\_\_\_\_ Assessors Parcel Number (no dashes/no embedded spaces)

<b>^HSN<sup>6</sup>:</b> _____ House #	<b>^STR<sup>21</sup>:</b> _____ Street Name	<b>^AR<sup>2</sup>:</b> _____ Area	<b>^CIT<sup>4</sup>:</b> _____ City Code	<b>^TG<sup>5</sup>:</b> _____ Thomas Guide
<b>^LO<sup>4</sup>:</b> _____ Listing Office	<b>^UNT<sup>4</sup>:</b> _____ Unit #	<b>^OCA<sup>3</sup>:</b> _____ Orange Co. Area		
<b>^LAG<sup>5</sup>:</b> _____ Listing Agent ID #	<b>^AGT<sup>22</sup>:</b> _____ Agent Name	<b>^BPH<sup>12</sup>:</b> (____) _____ Broker Phone #	<b>Agent Phone</b> (____) _____	
<b>^LP<sup>8</sup>:</b> _____ List Price	<b>^VRP<sup>1</sup>:</b> ____ Y/N Value Range Price	<b>^PL<sup>1</sup>:</b> ____ Pool	<b>^SPA<sup>1</sup>:</b> ____ Spa	<b>^LVL<sup>2</sup>:</b> ____ Level of Front Door
<b>^LLP<sup>8</sup>:</b> _____ Low List Price	<b>^BR<sup>2</sup>:</b> ____ Bedrooms	<b>^MCD<sup>1</sup>:</b> ____ Model Code	<b>^D:</b> ____ D. None	<b>^TP2<sup>1</sup>:</b> ____ Type of Property
<b>^LD<sup>8</sup>:</b> ____/____/____ List Date	<b>^BTH<sup>4</sup>:</b> ____ Bathrooms	<b>^BT<sup>4</sup>:</b> ____ Builders Tract	<b>A=Condo</b> <b>B=CO-OP</b> <b>C=Pud</b> <b>D=Other</b>	
<b>^XD<sup>8</sup>:</b> ____/____/____ Expire Date	<b>^STY<sup>1</sup>:</b> ____ Stories	<b>^ZIP<sup>5</sup>:</b> _____ Zip Code		

**(Circle all Applicable Features)**

<b>^AIR:</b> Air Condition A. Central Air B. Wall/Window C. Heat Pump D. Evaporative E. Other F. None	<b>^FP:</b> Fireplace A. Living Rm B. Family Rm C. Master Bedrm D. Remarks/CLO E. None	<b>^KIT:</b> Kitchen A. Gas B. Electric C. Builtins D. Dishwasher E. Microwave F. Compactor G. Add'l Appliance	<b>^PTO:</b> Patio A. Enclosed B. Covered C. Open D. Deck E. Courtyard F. Balcony G. Front H. Rear I. Lanai J. See Remarks K. None	<b>^TRM:</b> Terms A. Cash to Existing Loan B. Cash to New Loan C. VA D. FHA E. Owner May Carry F. Contract G. Cash H. Exchange - Up I. Exchange - Down J. Lease Option K. See Remarks/CLO L. REO M. Short Pay N. Trust
<b>^EF:</b> Exist Finance A. Conventional B. VA C. FHA D. VIR E. ARM F. GPM G. Private H. Clear I. Other	<b>^GAR:</b> Garage-Park A. 1 Car B. 2 Car C. 3 Car D. Attached E. Detached F. Carport G. Gar. Door Opener H. Space I. None	<b>^LDY:</b> Laundry A. Inside B. Garage C. Community D. Gas E. Electric F. None	<b>^RF:</b> Roof A. Shake B. Shingle C. Composition D. Rock E. Tile F. Other	<b>^VEW:</b> View A. White Water B. Ocean C. Bay D. Golf Course E. Mountains F. Canyon G. Back Bay H. City Lights I. None
<b>^FC:</b> Floor Covering A. Carpet B. Hardwood C. Tile D. Vinyl E. Parquet F. See Remarks/CLO	<b>^HT:</b> Heat A. Forced Air B. Wall Furnace C. Floor Furnace D. Radiant E. Electric F. See Remarks/CLO		<b>^SHO:</b> Showing Instructions A. Call First/Lockbox B. Vacant/Lockbox C. Appt W/Occupant D. Restricted Hours E. Call L/O F. Drive By Only G. L/A Must Accompany H. See Remarks	

**OP:** \_\_\_\_\_ (Enter 5 codes or less)

Open Data Field - Amenities - Use the following abbreviations & separate each with a comma (Example: AA,AD,AP,AS)

AA - Alley Access	DE - Dining Ell	HC - Handicap Access	SO - Solar Pool Water	WS - Work Shop
AD - Add On Room	DK - Dock or Slip	HP - Horse Property	SW - Solar Water Heating	XM - Xtra Master Bdrm
AT - Assoc. Tennis	FX - Fixer Upper	LI - Library	TC - Tennis Court	XP - Extra Parking
CH - Custom Home	GC- Gated Comm.	LF - Loft	WB - Wet Bar	BD - Bedroom Down
CK-Country Kitchen	GQ-Guest Quarters	OF- Ocean Front	WF - Waterfront	BF - Bay Front

<b>^SF<sup>5</sup>:</b> _____ Approx. Sq.Ft.	<b>^PRV<sup>8</sup>:</b> ____/____/____ Preview Date	<b>^OCC<sup>1</sup>:</b> ____ Occupant	O=Owner T=Tenant V=Vacant	<b>^LBX<sup>3</sup>:</b> ____ Lockbox	S=Supra C= Combo E=Electronic O=Other N=None
<b>^YRB<sup>4</sup>:</b> _____ Year Built		<b>^OCN<sup>12</sup>:</b> _____ Occupant Name			
<b>^TTL<sup>1</sup>:</b> ____ F=Fee Title		<b>^OCP<sup>12</sup>:</b> _____ Occupant Phone			

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**Property Type : 2**

**^XST<sup>17</sup>:** \_\_\_\_\_

Cross Street

**^EL<sup>8</sup>:** \_\_\_\_\_

Elementary School District

**LTZ<sup>10</sup>:** \_\_\_\_\_

Apx. Lot Size

**^JR<sup>8</sup>:** \_\_\_\_\_

Junior High School District

**GHZ<sup>1</sup>:** \_\_\_\_\_

Geo. Hazard Zone (Y/N)

**^SHI<sup>8</sup>:** \_\_\_\_\_

Senior High School

**FEN<sup>5</sup>:** \_\_\_\_\_

Fencing

**LOT<sup>3</sup>:** \_\_\_\_\_

Lot #

**FND<sup>5</sup>:** \_\_\_\_\_

Foundation

**TRC<sup>5</sup>:** \_\_\_\_\_

Tract #

**^ZON<sup>5</sup>:** \_\_\_\_\_

Zoning

**^BOR<sup>1</sup>:** \_\_\_\_\_

Bonus Room (Y/N)

**^ASN<sup>5</sup>:** \_\_\_\_\_

Assoc. Dues Monthly \$

**^DA<sup>1</sup>:** \_\_\_\_\_

Dining Area (Y/N)

**LSE<sup>5</sup>:** \_\_\_\_\_

Land Lease \$ Monthly

**^DN<sup>1</sup>:** \_\_\_\_\_

Den (Y/N)

**LOP<sup>6</sup>:** \_\_\_\_\_

Land Option Price

**^DR<sup>1</sup>:** \_\_\_\_\_

Dining Room (Y/N)

**LSX<sup>5</sup>:** \_\_\_\_\_

Land Lease Expire Date

**^FR<sup>1</sup>:** \_\_\_\_\_

Family Room (Y/N)

**LQX<sup>8</sup>:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Land Quote Expire Date

**^RVA<sup>1</sup>:** \_\_\_\_\_

RV Access (Y/N)

**MBR<sup>9</sup>:** \_\_\_\_\_

Master Bedroom Size

**XTR<sup>9</sup>:** \_\_\_\_\_

Extra Rooms

**FLZ<sup>1</sup>:** \_\_\_\_\_

Flood Zone (Y/N)

**^SPK<sup>1</sup>:** \_\_\_\_\_

Sprinklers (Eront/Rear/Both/None)

**^SWR<sup>5</sup>:** \_\_\_\_\_

Sewer

**^HW<sup>1</sup>:** \_\_\_\_\_

Home Warranty (Y/N)

**^POS<sup>6</sup>:** \_\_\_\_\_

Possession

**^LTP<sup>3</sup>:** \_\_\_\_\_

Listing Type (ER,EA,OP)

**^CSO<sup>4</sup>:** \_\_\_\_\_

Commission to Selling Office

**FDT<sup>8</sup>:** \_\_\_\_\_

First TD \$

**PAY<sup>5</sup>:** \_\_\_\_\_

First TD Payment \$

**INT<sup>5</sup>:** \_\_\_\_\_

First Interest %

**TD2<sup>8</sup>:** \_\_\_\_\_

Second Trust Deed

**FAL<sup>1</sup>:** \_\_\_\_\_

First Assum Loan (Y/N)

**ARM<sup>1</sup>:** \_\_\_\_\_

First ARM (Y/N)

**FIX<sup>1</sup>:** \_\_\_\_\_

First Fixed (Y/N)

**^STX<sup>1</sup>:** \_\_\_\_\_

Special Tax Assess. Dist (Y/N)

Compensation offered does not include compensation to sub-agents or dual agents unless specified in the remarks section.

There is no automatic offer of subagency.

**^DVC<sup>1</sup>:** \_\_\_\_\_

Dual/Variable Commission (Y/N)

**REMARKS:**

Property Description

**CONFIDENTIAL REMARKS:**

Agent Information

**Send Listing To Internet**

**Homeadvisor.com (Y/N):** \_\_\_\_\_

**HomeSeekers.com (Y/N):** \_\_\_\_\_

**Realtor.com (Y/N):** \_\_\_\_\_

**LATimes.com (Y/N):** \_\_\_\_\_

**Publish Address on the Internet (Y/N):** \_\_\_\_\_

**INTERNET REMARKS:**

**INTERNET DATA EXCHANGE (Y/N):** \_\_\_\_\_

The undersigned Broker warrants and represents that Broker: A. Has a valid listing agreement with the owner(s) of the property described in the listing form above; B. The above information is true and correct to the best of the Broker's knowledge and information. Broker agrees to indemnify and hold harmless the Newport Beach Association of REALTORS® from all claims, demands, disputes and causes of action arising directly or indirectly, from any false or incorrect information in said listing, any material fact concerning the property of which the broker is aware and fails to disclose, and any claim or demand arising out of the act of Broker or Broker's employees, agents, associates and independent contractors who are associated with Broker, including attorney's fees and court costs.