

Newport Beach Association of REALTORS®
MULTIPLE UNITS/RESIDENTIAL INCOME (RI) Listing Input Form
(^ indicates required fields / superscripts indicate maximum number of characters per field )

Property Type : 4

Listing No. \_\_\_\_\_

^APN^13: \_\_\_\_\_ Assessors Parcel Number (no dashes/no embedded spaces)

^HSN^6: \_\_\_\_\_ ^STR^21: \_\_\_\_\_ ^AR^2: \_\_\_\_\_ ^CIT^4: \_\_\_\_\_ ^TG^5: \_\_\_\_\_
House # Street Name Area City Code Thomas Guide

^LO^4: \_\_\_\_\_ Office Name \_\_\_\_\_ ^OCA^3: \_\_\_\_\_ ZIP: \_\_\_\_\_
Listing Office Orange Co. Area Zip Code

^LAG^5: \_\_\_\_\_ ^AGT^22: \_\_\_\_\_ ^BPH^12:( ) \_\_\_\_\_ Agent Phone( ) \_\_\_\_\_
Listing Agent ID # Agent Name Broker Phone #

^LP^8: \_\_\_\_\_ ^VRP^1: Y/N ^UNI^3: \_\_\_\_\_ ^PL^1: A. Private ^SPA^1: A. Private
List Price Value Range Price # of Units Pool B. Comm. Spa B. Community
^LLP^8: \_\_\_\_\_ ^STY^1: \_\_\_\_\_ C. Both C. Both
Low List Price Stories D. None D. None

^LD^8: \_\_\_\_/\_\_\_\_/\_\_\_\_ ^BT^4: \_\_\_\_\_ UPS^2: \_\_\_\_\_
List Date Builders Tract # of Upper Units

^XD^8: \_\_\_\_/\_\_\_\_/\_\_\_\_ DWN^2: \_\_\_\_\_
Expire Date # of Lower Units

(Circle all Applicable Features)

- ^AIR: Air Condition
A. Central Air
B. Wall/Window
C. Heat Pump
D. Evaporative
E. Other
F. None
^HT: Heat
A. Forced Air
B. Wall Furnace
C. Floor Furnace
D. Radiant
E. Electric
F. See Remarks/CLO
^PKG: Parking
A. Garage
B. Carport
C. Open
D. Less than 1 space per unit
E. 1 space/unit
F. More than 1 space per unit
G. Add'l pk. Avail
H. Other/Remarks
RCR: Recreational Facilities
A. Pool
B. Spa
C. Sauna
D. Gym
E. Rec Room
F. Tennis
G. Putting Greens
H. Private Patios
I. Private Balcony
J. Tot Lot
K. BBQ Area
^RF: Roof
A. Shake
B. Shingle
C. Composition
D. Rock
E. Tile
F. Other
^SHO: Showing Instructions
A. Call First/Lockbox
B. Vacant/Lockbox
C. Appt W/Occupant
D. Restricted Hours
E. Call L/O
F. Drive By Only
G. L/A Must Accompany
H. See Remarks
^TRM: Terms
A. Cash to Existing Loan
B. Cash to New Loan
C. VA
D. FHA
E. Owner May Carry
F. Contract
G. Cash
H. Exchange - Up
I. Exchange - Down
J. Lease Option
K. See Remarks/CLO
L. REO
M. Short Pay
N. Trust

OP: \_\_\_\_\_ (Enter 5 codes or less)

- Open Data Field - Amenities - Use the following abbreviations & separate each with a comma (Example: AA,AD,AP,AS)
AA - Alley Access CH - Custom Home DR - Dining Room HW-Home Warrant SO - Solar Pool Water WF - Waterfront
AD - Add On Room DA - Dining Area FR - Family Room LI - Library SW - Solar Water Heating WS - Work Shop
AT - Assoc. Tennis DE - Dining Ell FX - Fixer Upper LF - Loft TC - Tennis Court XM - Xtra Mstr Bdrm
BO - Bonus Room DK - Dock or Slip GC - Gated Community OF- Ocean Front VW - View XP - Extra Parking
CK-Country Kitchen DN - Den HC -Handicap Access RV-RV Access WB - Wet Bar

^YRB^4: \_\_\_\_\_
Year Built
^TTL^1: F=Fee Simple
Title L=Lease

PRV^6: \_\_\_\_/\_\_\_\_/\_\_\_\_
Preview Date
^ZON^4: \_\_\_\_\_
Zoning
^XST^21: \_\_\_\_\_
Cross Street

L TZ^9: \_\_\_\_\_
Apx. Lot Size

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	<i>TOTAL</i>	<i>TOTAL</i>	<i>TOTAL</i>	<i>TOTAL</i>		
	<i># of Unit</i>	<i># BR</i>	<i># Bath</i>	<i>Mo. Rent</i>		
	<i>by Group</i>	<i>by Group</i>	<i>by Group</i>	<i>per Unit</i>		
<b>^REN</b> <sup>4</sup> : _____ Rent Sq.Ft. Total					<b>GSI</b> <sup>7</sup> : _____ Gross Sched. Income \$	<b>FDT</b> <sup>8</sup> : _____ First TD \$
<b>^RO</b> <sup>2</sup> : _____	<b>^G1</b> <sup>2</sup> : _____	<b>^BR1</b> <sup>1</sup> : _____	<b>^BA1</b> <sup>4</sup> : _____	<b>^RN1</b> <sup>4</sup> : _____	<b>VAC</b> <sup>7</sup> : _____ Vacancy	<b>PAY</b> <sup>5</sup> : _____ First Payment \$
# Range/Ovens	<b>^G2</b> <sup>2</sup> : _____	<b>^BR2</b> <sup>1</sup> : _____	<b>^BA2</b> <sup>4</sup> : _____	<b>^RN2</b> <sup>4</sup> : _____	<b>GOI</b> <sup>7</sup> : _____ Gross Operating Income \$	<b>INT</b> <sup>5</sup> : _____ First Interest %
<b>^REFS</b> <sup>2</sup> : _____ # Refrigerators	<b>^G3</b> <sup>2</sup> : _____	<b>^BR3</b> <sup>1</sup> : _____	<b>^BA3</b> <sup>4</sup> : _____	<b>^RN3</b> <sup>4</sup> : _____	<b>EXP</b> <sup>7</sup> : _____ Expense \$	<b>FAL</b> <sup>1</sup> : _____ (Y/N) First Assum. Loan
<b>^DSPS</b> <sup>2</sup> : _____ # Disposals	<b>^G4</b> <sup>2</sup> : _____	<b>^BR4</b> <sup>1</sup> : _____	<b>^BA4</b> <sup>4</sup> : _____	<b>^RN4</b> <sup>4</sup> : _____	<b>NOI</b> <sup>7</sup> : _____ Net Operating Income \$	<b>ARM</b> <sup>1</sup> : _____ (Y/N) First ARM
<b>^FLC</b> <sup>2</sup> : _____ # Fireplaces	<b>^G5</b> <sup>2</sup> : _____	<b>^BR5</b> <sup>1</sup> : _____	<b>^BA5</b> <sup>4</sup> : _____	<b>^RN5</b> <sup>4</sup> : _____	<b>TAX</b> <sup>7</sup> : _____ Taxes \$	<b>FIX</b> <sup>1</sup> : _____ (Y/N) First Fixed
<b>IVA</b> <sup>6</sup> : _____ Improvement Value \$	<b>^G6</b> <sup>2</sup> : _____	<b>^BR6</b> <sup>1</sup> : _____	<b>^BA6</b> <sup>4</sup> : _____	<b>^RN6</b> <sup>4</sup> : _____	<b>INS</b> <sup>7</sup> : _____ Insurance Expense \$	<b>STX</b> <sup>1</sup> : _____ (Y/N) Spec. Tax Asses. District
<b>LVA</b> <sup>6</sup> : _____ Land Value \$	<b>^G7</b> <sup>2</sup> : _____	<b>^BR7</b> <sup>1</sup> : _____	<b>^BA7</b> <sup>4</sup> : _____	<b>^RN7</b> <sup>4</sup> : _____	<b>UTI</b> <sup>7</sup> : _____ Utilities Expense \$	
<b>^SWR</b> <sup>8</sup> : _____ Sewer	<b>^G8</b> <sup>2</sup> : _____	<b>^BR8</b> <sup>1</sup> : _____	<b>^BA8</b> <sup>4</sup> : _____	<b>^RN8</b> <sup>4</sup> : _____	<b>MGM</b> <sup>7</sup> : _____ Management Expenses \$	
<b>FLZ</b> <sup>1</sup> : _____ (Y/N) Flood Zone	<b>^G9</b> <sup>2</sup> : _____	<b>^BR9</b> <sup>1</sup> : _____	<b>^BA9</b> <sup>4</sup> : _____	<b>^RN9</b> <sup>4</sup> : _____	<b>MNT</b> <sup>7</sup> : _____ Maintenance Expense \$	
<b>GHZ</b> <sup>1</sup> : _____ (Y/N) Geo. Hazard Zone					<b>OEX</b> <sup>7</sup> : _____ Other Expenses \$	
<b>LSE</b> <sup>5</sup> : _____ Lease \$ (Monthly)					<b>TEX</b> <sup>7</sup> : _____ Total Expenses \$	
<b>LSX</b> <sup>5</sup> : _____ Land Lease Expire Date					<b>CAP</b> <sup>7</sup> : _____ Cap Rate (NOI / LP)	
<b>LOP</b> <sup>6</sup> : _____ Land Option Price	<b>^LTP</b> <sup>3</sup> : _____ List Type (ER,EA,OP)	<b>^CSO</b> <sup>4</sup> : _____ Commission To Selling Office			<b>GRM</b> <sup>7</sup> : _____ Gross Multiplier (LP / GSI)	
<b>LQX</b> <sup>8</sup> : ____/____/____ Land Quote Expiration Date		Compensation offered does not include compensation to sub-agents or dual agents unless specified in the remarks section. There is no automatic offer of subagency. <b>^DVC</b> <sup>1</sup> : _____ (Y/N) Dual/Variable Commission				

**REMARKS:** \_\_\_\_\_  
 Property Description  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CONFIDENTIAL REMARKS:** \_\_\_\_\_  
 Agent Information  
 \_\_\_\_\_

The undersigned Broker warrants and represents that Broker: A. Has a valid listing agreement with the owner(s) of the property described in the listing form above; B. The above information is true and correct to the best of the Broker's knowledge and information. Broker agrees to indemnify and hold harmless the Newport Beach Association of REALTORS® from all claims, demands, disputes and causes of action arising directly or indirectly, from any false or incorrect information in said listing, any material fact concerning the property of which the broker is aware and fails to disclose, and any claim or demand arising out of the act of Broker or Broker's employees, agents, associates and independent contractors who are associated with Broker, including attorney's fees and court costs.